

HOMEOWNERS CHECKLIST
Initial Landscape and Hardscape Permits
All page numbers referred in this document refer to ALC Guidelines

Today's Date: _____ Date of Escrow: * _____ Completion Date: _____
Homeowner(s): _____ Phone #: _____
Address: _____
E-Mail Address: _____
Unit #: _____ Lot #: _____ Model: _____ Elevation: _____ Square Footage: _____
House Color Scheme #: _____
Focal Tree: ** _____ Number of Plants: _____
Ground Cover: Gravel size: **Min ½ to a Max 1"** _____ Color: _____
Accent if any: _____
Mounds on the Plans: **Maximum 18 inches high.** Front: _____ Back: _____,

Check the box (☐) next to the number to signify "NA" on any item not included in this application

Irrigation Box(s) Location: _____

1. Air Conditioner: Page 13.

To be screened by at least one 15-gallon plant that will cover the majority of the air conditioner.

Screened by: _____

2. Antennas and Satellite Dish (Must be painted color of house before approval): Page 13 thru 16.

Coordination Form: Yes___ No___ Location: _____

Screened by: _____

3. Arches: Page 16.

Drawing provided: Yes ___ No___ Location: _____ Materials: _____

Attached to: _____

4. Awnings, Sunshades and Screens: Page 16. Awnings of any kind are not permitted.

Details on Sunshade and Screens: Location: _____ Material: _____

Color: _____

5. Built-in BBQ's Grills and Bars: Page 17.

Drawings provided: Yes ___ No ___ Materials: _____ Electricity: Yes___ No ___

Gas: Natural ___, Propane: _____ County Permit: _____

Water: (if so where from and how drained) _____

6. Bird Feeders: (Maximum height 5') Page 17.

Yes, ___ No___ If yes; height _____

* **Must be no later than 90 days after escrow/closing. No extensions will be granted.**

** **Must be 5 feet high from the immediate adjacent grade. If a Saguaro is selected to be the focal tree, it must be a minimum of 6 feet tall.**

7. Casitas, Guest house, Room Additions and Golf Cart Garage Extensions: Page 17.

The location, plans, and the contractor must be approved by the Board of Directors

Drawings, plot plans, setbacks must be submitted with the County Permits.

Contractor _____ License # _____

8. Driveway, Walkway Extensions and Coating: Page 18.

Drawings: Yes ___ No ___ Material: _____ Color: _____ Pattern: _____
Contractor: _____ ROC #: _____ License Number #: _____

9. Decks ___ Patios: ___ Walkways ___ Page 18.

Plans Yes ___ No ___ Materials _____ Height **Max 8"** above original grade

10. Wrought Iron Fences: Page 18, also see Page 28. Walls.

Unit 46A must be approved color (Chocolate Chunk - DE6070)

Are the required permission letters from your neighbors and/or SaddleBrooke Construction attached? Yes: ___ No: ___

Drawings: Yes ___ No ___ Locations: _____ Material: _____
Height: _____ Length: _____ Color: _____

11. Fireplaces, Fire Pits and Kivas: Page 19.

Drawings: Yes ___ No ___ Location: _____ Material: _____ Color: _____
Height: _____ Gas: Natural or Propane: Yes ___ No ___ County Permit # _____

12. Flag Poles: Page 19. American flag must be lighted at night or taken down. Flag pole must be located a minimum of 10 feet from any property line.

Location: _____ Height: _____ Color: _____

13. Fountains and Water Features (Maximum height 5') : Page 19.

Location: _____ Materials: _____ Height: ___ County Permit#: _____
Water Source and how drained: _____
Source of Electricity _____

14. External Garage Additions and Modifications: Page 20.

The location plans, and the contractor must be approved by the Board of Directors.

Drawings, plot plans, set back submitted along with the County Permit, Permit #: _____
Contractor _____ ROC# _____ License # _____ Phone #: _____

15. Gates: Page 20.

Quantity: _____
Drawings or designs submitted: Yes ___ No ___
Location: _____ Material: _____
Height: _____ Width: _____ Approved Color: _____

16. Gazebos: Page 20.

The location plans and the name of the contractor must be approved by the Board of Director.

Drawings, plot plans, setbacks submitted with the County Permit, Permit #: _____

17. Golf Ball Nets: Page 21.

Neighbors' comment submitted: Yes ___ No ___
Materials of the Poles: _____ Net Material: _____

18. Grass, Natural and Artificial: Page 21.

Natural Grasses: Percentage of Rear Yard covered by Natural grass: _____
Artificial Grass: Minimum weight 80 oz, pinned and weighted down with sand/black beauty dust
Percentage of coverage on Front yard: _____ Side Yard: _____ Rear Yard: _____

19. A. Gutters and Downspouts: Page 21.

Installed by Developer: Yes ___ No ___

Sq. feet of the home; ___ Drawings showing size of gutters, downspouts, and drain lines. Yes ___ No ___

Color: Gutters: ___ Color: Downspouts. ___ Contractor: ___ License: ___

B. Rolling Shutters Yes ___ No ___

C. Security Screen Doors Yes ___ No ___

20. Lighting Exterior: Page 22. Halogen bulbs are not permitted.

Landscape: ___ Watts: ___

Additional Exterior Lighting: ___ Watts: ___ Voltage: ___

21. Painting and Stone Veneers: Page 22.

Painting: Color: ___ Location: ___ Item: ___

Veneers: Sample of materials, drawing and elevations provided: Yes ___ No ___

Locations: ___ House Color: ___ Contractor: ___ ROC#: ___

22. Planters: Page 23. (Maximum terraced height not to exceed 48")

Drawings: Yes ___ No ___ Location: ___ Material: ___ Height: ___

Color: ___ Drainage: ___

23. Ramada, Porch and Patio Covers: Page 23.

Drawings: Yes ___ No ___

County Permit: ___ Location: ___

Material: ___ Structure Height: ___ Floor Height: ___ Approved Color: ___

Contractor: ___ License #: ___

- For Casitas; the location, plans, and the contractor must be approved by the developer.

24. Screen Doors and Security Doors: Page 24.

Drawing: Yes ___ No ___

Approved Color: ___ Material: ___ Screening: Yes ___ No ___

25. Solar Panels/Collectors: Page 25.

Drawings and brochure showing materials: Yes ___ No ___.

Drawing showing the number of collectors and the method of attachment: Yes ___ No: ___.

Paint scheme to be submitted: Yes ___ No ___ Contractor: ___

26. Spas and Swimming Pools: Page 25.

Drawings: Yes ___ No ___ Inside Set Back Lines: Yes ___ No ___ Are all required Brochures

Submitted showing pumps, heaters etc.? Yes ___ No ___.

Are the Walls, Fences, and Gates drawings submitted: Yes ___ No ___

Is Spa free standing: Yes: ___ No: ___

The exposed sides of prefabricated spas must be covered with approved Hardscape material such as Masonry with stucco finish to match the house. The sides must not be Visible from Neighboring Property. (See Section 29 C of the ALC Guidelines for complete specifications.)

Spa Covered by: ___

Contractor: ___ License Number: ___

27. Storage and Trash Containers: Page 26.

Must be hidden from street or neighbors view.

28. Storage Facilities Structures: Page 26.

Design must be submitted.

29. Tiles: Page 26.

Location: _____ Size: _____ Include sample or picture.

30. Trees: Page 27. Please see the list of recommended trees and if yours is not on the list, please provide specifications for the tree. **See Appendix C pages 39-48.**

Location: _____ Species: _____

31. Trellises and Lattice Panels: Page 27.

Location: _____ Approved Color: _____ Quantity: _____

32. WALLS: Pages 28 thru 30. See Page 18 Fences. All Walls Must Be Block with Stucco. All walls that are Party Walls or that face the Street, Common Areas or the Golf Course must be painted Dunn Edwards High Noon - LRV 47 (code DEC 743).

****All Party Walls must be situated on the Property Line****

Permission letters from your neighbors and/or SaddleBrooke Construction must be attached.

Yes: ____ No: ____

PARTY WALLS LEFT SIDE: Permission Letters: Yes ____ No ____ Drawings: Yes ____ No ____

Overall Length of the Wall: _____ Height: _____ Color: _____

Length of Block Section: _____ Height: _____ Color: _____

Length of the Wrought Iron Section: _____ Height: _____ Color: _____

PARTY WALLS RIGHT SIDE: Permission Letters: Yes ____ No ____ Drawings: Yes ____ No ____

Overall length of the Wall: _____ Height: _____ Color: _____

Length of Block Section: _____ Height: _____ Color: _____

Length of the Wrought Iron Section: _____ Height: _____ Color: _____

PARTY WALL REAR YARD: Permission Letters: Yes ____ No ____ Drawings: Yes ____ No ____

Overall Length of the Wall: _____ Height: _____ Color: _____

Length of Block Section: _____ Height: _____ Color: _____

Length of the Wrought Iron Section: _____ Height: _____ Color: _____

NON-PARTY/SCREENING WALL Drawings: Yes ____ No ____

Overall Length of the Wall: _____ Height: _____ Color: _____

Length of Block Section: _____ Height: _____ Color: _____

Length of the Wrought Iron Section: _____ Height: _____ Color: _____

RETURN WALLS RIGHT: (If there is a gate in the wall there must be a design of the gate submitted)

(Must have a Weep Hole or other approved drainage) Drawings: Yes ____ No ____

Length: ____ Height: ____ Color: **Street side must be stucco and painted the color of the body of the House.**

Gates: Yes ____ No ____ Drawings on the plans: Yes ____ No ____ Height: ____ Width: **Max 48"**

Color: _____

RETURN WALLS LEFT: (If there is a gate in the wall there must be a design of the gate submitted)

(Must have a Weep Hole or other approved drainage) Drawings: Yes ____ No ____

Length: ____ Height: ____ Color: **Street side must be stucco and painted the color of the body of the House.**

Gates: Yes ____ No ____ Drawings on the plans: Yes ____ No ____ Height: ____ Width: **Max 48"**

Color: _____

PONY WALLS: Drawings: Yes ___ No ___ Material: _____
Height: _____ Length: _____ Location: _____

MAXIMUM HEIGHT 42" Color: **Must be stucco and painted the color of the body of the House.**

SEAT WALL: Drawings: Yes ___ No ___ Material: _____
Height: _____ Length: _____ Location: _____ Color: _____

TRASH RECEPTACLE SCREENING WALLS:

(If trash is screened by a gate, the gate must be opaque)

Drawings: Yes _____ No _____
Materials: _____ Height: _____ Length: _____ Design: _____

Maximum Height 60" Color: **Must be stucco and painted color of the body of the House.**

33. Weather Recording Equipment: Page 30.

Location: _____ Drawings: Yes _____ No _____

34. Yard and Wall Art:

Please submit Yard and Wall Art Checklist Form along with your application.

SPECIAL SITUATIONS OR EXCEPTIONS TO THE GUIDELINES:

The HOMEOWNER is responsible for cleanup and restoration of original conditions to the area surrounding his/her home lot affected by the activities to his/her property by themselves or their contractors.

Homeowners: _____ Date: _____

_____ Date: _____

ALC Representative: _____ Date: _____

POST REVIEW

- ☐ Landscaping is consistent with approved plans.
- ☐ Landscaping is not consistent with approved plans.

ALC Representative Signature: _____

Corrective action to be taken: _____

() Homeowner notified on _____ to take corrective action.